

# NC State LIVE School Matinee Series

## 2016-2017 ORDER FORM



**REGISTRATION BEGINS** Wednesday, August 24, 2016 at 7:30am

**ORDER ONLINE** [go.ncsu.edu/matinee](http://go.ncsu.edu/matinee)

**ORDER BY FAX** 919-515-5280

**ORDER BY MAIL** NC State LIVE, Campus Box 7306, Raleigh NC 27695-7306

**QUESTIONS** Contact Stephanie Clark at 919-513-3052 or [stephanie\\_clark@ncsu.edu](mailto:stephanie_clark@ncsu.edu)

Contact \_\_\_\_\_

School \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact's School Phone \_\_\_\_\_ School Fax \_\_\_\_\_

Contact's Cell Phone \_\_\_\_\_ Grade Level(s) \_\_\_\_\_ Track \_\_\_\_\_

Email Address \_\_\_\_\_

Transportation: Number of BUSES \_\_\_\_\_ CARS \_\_\_\_\_ VANS \_\_\_\_\_

### SPECIAL NEEDS

Please indicate #

Wheelchair \_\_\_\_\_

Visually impaired \_\_\_\_\_

Hearing impaired \_\_\_\_\_

Other (explain) \_\_\_\_\_

\_\_\_\_\_

Please indicate the TOTAL number of tickets you are ordering for each performance. Upon receipt of your order you will be sent a confirmation email. An invoice will be mailed approximately six weeks prior to the performance indicating the amount due. For every 20 seats ordered, you will receive one at no charge (e.g., if you order 200 tickets, 10 of those tickets will be free, and 190 tickets will cost \$8.54 each for a total of \$1,622.60).

All tickets are \$8.54 per student/teacher/chaperone. This price includes 6.75% sales tax.

Due to the popularity of some performances, dates and times may fill up quickly. We ask that you put your preference in the Choice column so that if your 1st choice sells out before we receive your order, we can still provide you with your 2nd choice without delay. (Second choice can be a different production, date, or time.)

### NC STATE LIVE OFFICE USE ONLY:

\_\_\_\_\_

Confirmation \_\_\_\_\_

Invoice \_\_\_\_\_

Study Guide \_\_\_\_\_

Map/Bus Info \_\_\_\_\_

Evaluation \_\_\_\_\_

Payment Received \_\_\_\_\_

Production	Date/Time	Price	# of Tickets*	Choice
<b>Click, Click, Moo</b>	Thur, 10/27, 10am	\$8.54		
<b>Click, Click, Moo</b>	Thur, 10/27, noon	\$8.54		
<b>Click, Click, Moo</b>	Fri 10/28, 10am	\$8.54		
<b>Click, Click, Moo</b>	Fri, 10/28, noon	\$8.54		
<b>Teacher from the Black Lagoon</b>	Thur, 3/2, 10am	\$8.54		
<b>Teacher from the Black Lagoon</b>	Thur, 3/2, noon	\$8.54		
<b>Teacher from the Black Lagoon</b>	Fri, 3/3, 10am	\$8.54		
<b>Teacher from the Black Lagoon</b>	Fri, 3/3, noon	\$8.54		

**\*Please include students, teachers, chaperones and parents in the ticket count.**

**RESERVATIONS** will be taken on a first-come, first-serve basis. Matinees sell out quickly, so we recommend that you register online or by fax (rather than by mail). Actual seat assignments are made based on age and special needs of students. We do not issue hard tickets. Please be certain when you make reservations that your class can attend. Only minor adjustments in the number of seats reserved may be possible up to three weeks before each performance, on a space-available basis. **PAYMENT** is due IN FULL three weeks prior to the date of the show. Seats are guaranteed only until the payment due date. Reservations not paid by the due date may be cancelled and given to groups on waiting lists. **REFUNDS** will only be given if the performance is cancelled by NC State LIVE. Money will not be refunded due to school closing (for example: inclement weather) or student illness.